

## Ensuring Accurate Graduation Data for CCRPI

The College and Career Ready Performance Index (CCRPI) includes two indicators that report graduation rates: the 4-year cohort graduation rate and the 5-year extended cohort graduation rate. This document provides definitions, explanation, and details on the elements that are used to calculate graduation rates, as well as the calculation formulas.

### **US ED Guidance That Defines Four Year Cohort Graduation Rate**

*As defined in 34 C.F.R. §200.19(b)(1)(i)-(iv), the four-year adjusted cohort graduation rate (hereafter referred to as “the four-year graduation rate”) is the number of students who graduate in four years with a regular high school diploma divided by the number of students who form the adjusted cohort for the graduating class. From the beginning of 9th grade, students who are entering that grade for the first time form a cohort that is subsequently “adjusted” by adding any students who transfer into the cohort later during the 9th grade and the next three years and subtracting any students who transfer out, emigrate to another country, or die during that same period.*

Reference: [USED High School Graduation Rate Non-Regulatory Guidance](#)

### **Indicator 17: 4-Year Cohort Graduation Rate (%)**

#### **Student Record Data Elements Used**

- Date Entered 9<sup>th</sup> Grade
- Diploma Type
- English Learner
- Ethnicity/Race
- Free or Reduced Price Meal Eligibility (Student Level)
- Free or Reduced Price Meal Eligibility - Special Assistance Status/CEP Status (School Level)
- GTID
- Primary Area (Special Ed)
- School Code
- System Code
- School Entry Code
- Withdrawal Code

Reference: 2017 CCRPI Data Element Quick Reference Guide at this link:

<http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Accountability/Pages/For-Educators.aspx>

## Withdrawal Codes

### WITHDRAWAL CODE

**WITHDRAWAL CODE** is a code that identifies the reason for the student's latest withdrawal from school this school year. For transmission at the end of the current fiscal school year, include all students who withdrew since July 1 of the current **FISCAL YEAR**. Please see Board Rule 160-5-1-.28 for additional information concerning student enrollment and withdrawal.

Code	Description	Code	Description
*B	Marriage	*S	Serious Illness/Accident
D	Death	T	Transferred to another school in another system
C	Court or Legal	*U	Unknown
*E	Expelled	V	Advanced to another school in the system
*F	Financial Hardship/Job	*R	Removed for Lack of Attendance
G	High School Graduation	W	Transferred to another school in the system
H	Attend Home Study	X	Transferred out of state
*I	Incarcerated/ Criminal Justice Authority (See note below)	Y	SB10 Transfer to State Schools
J	Transferred out of country	Z	SB10 Transfer to Private School
K	Transferred to private school	1	SB10 Transfer to Public School
*L	Low Grades/School Failure	2	Title I School Choice
*M	Military	3	USCO
N	Transferred to a Department of Defense school	4	Transferred /under Jurisdiction of DJJ
*O	Adult Education/Post-Secondary	5	Not subject to compulsory attendance
*P	Pregnant/Parent	Blank	n/a

\*Records with these withdrawal codes will be included in dropout statistics.

#### NOTE:

- A **WITHDRAWAL CODE** of 'I' means that the student is incarcerated and is no longer enrolled in a public school. If the student is withdrawn and under the jurisdiction of the Juvenile Justice Department and is pursuing a diploma, the **WITHDRAWAL CODE** '4' should be used.

Reference: FY2017 Student Record Data Collection Data Element Detail, Georgia Department of Education, Office of Technology Services – Technology Management

### Related Student Record Reports

- SR073 – Date Entered 9<sup>th</sup> Grade Report
- ENR022 – School Entry Reason Report
- ENR019A – Withdrawal Reason Report
- SR057A & B – Graduate Diploma Information

### Other Data Used

- Cohort Withdrawal Update Application (Withdrawal Code and Diploma Type)

The graduation rate calculation uses Student Record (SR) data, which cannot be adjusted after the close of Student Record in June of every year. The Cohort Withdrawal Update application is the means by which schools can update withdrawal code data using information gained after the close of Student Record or when students are active at year end and are accounted for in the following year's FTE-1 count. Students will have a record for each year that they are enrolled at the school. Updating withdrawal records occurs in the following activities: *Dropouts to Potential Transfers, Unconfirmed Transfers to Dropouts, and Students Active Year End*. Withdrawal codes can be updated as long as there is written official documentation on file at the local level.

- Summer Graduate Collection Application

The graduation rate calculation includes students who graduate in the summer. In the Summer Graduate Application, districts are provided lists of students who were reported as 12<sup>th</sup> graders with no withdrawal code at the end of the school year and students who were reported as graduated

with a Certificate of Attendance at the end of the school year. Districts provide the diploma type and graduation date of any students on these two lists who graduated in the summer (within dates provided by the GaDOE) with a regular diploma.

### Calculation

This rate relies on the count of students in the cohort as well as the diploma type for the students in the cohort. Data from the Summer Graduate application as well as the Cohort Withdrawal Update application are utilized to discern the most recent withdrawal information for students in the cohort. A Graduation Rate data file is available on the Data Details tab of the portal CCRPI report. To derive the 4-year cohort rate, set the following filters:

1. Grad Rate Type (Cohort column A) = 4
2. Updated Withdrawal Code (column AI) = deselect codes 1, 2, 3, 4, D, H, J, K, N,T, V, W, X, Y, Z
  - a. The resulting count is the denominator
3. Updated Diploma Type (column AL) = G,C,B,V
  - a. The resulting count is the numerator

$$\text{4-Year Cohort Graduation Rate} = \frac{\text{\# of 2017 Cohort Members Who Graduated with a Regular Education Diploma in 2017 (diploma type = General)}}{\text{\# of First Time 9th Graders in 2014 + Transfers In - Transfers Out, Emigrate or Die in 2014, 2015, 2016, and 2017}}$$

### Indicator 18: 5-Year Extended Cohort Graduation Rate (%)

#### Student Record Data Elements Used

- Date Entered 9<sup>th</sup> Grade
- Diploma Type
- English Learner
- Ethnicity/Race
- Free or Reduced Price Meal Eligibility (Student Level)
- Free or Reduced Price Meal Eligibility - Special Assistance Status/CEP Status (School Level)
- GTID
- Primary Area (Special Ed)
- School Code
- System Code
- School Entry Code
- Withdrawal Code

Reference: 2017 CCRPI Data Element Quick Reference Guide at this link:

<http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Accountability/Pages/For-Educators.aspx>

### WITHDRAWAL CODE

**WITHDRAWAL CODE** is a code that identifies the reason for the student's latest withdrawal from school this school year. For transmission at the end of the current fiscal school year, include all students who withdrew since July 1 of the current **FISCAL YEAR**. Please see Board Rule 160-5-1-.28 for additional information concerning student enrollment and withdrawal.

Code	Description	Code	Description
*B	Marriage	*S	Serious Illness/Accident
D	Death	T	Transferred to another school in another system
C	Court or Legal	*U	Unknown
*E	Expelled	V	Advanced to another school in the system
*F	Financial Hardship/Job	*R	Removed for Lack of Attendance
G	High School Graduation	W	Transferred to another school in the system
H	Attend Home Study	X	Transferred out of state
*I	Incarcerated/ Criminal Justice Authority (See note below)	Y	SB10 Transfer to State Schools
J	Transferred out of country	Z	SB10 Transfer to Private School
K	Transferred to private school	1	SB10 Transfer to Public School
*L	Low Grades/School Failure	2	Title I School Choice
*M	Military	3	USCO
N	Transferred to a Department of Defense school	4	Transferred /under Jurisdiction of DJJ
*O	Adult Education/Post-Secondary	5	Not subject to compulsory attendance
*P	Pregnant/Parent	Blank	n/a

\*Records with these withdrawal codes will be included in dropout statistics.

#### **NOTE:**

- A **WITHDRAWAL CODE** of 'I' means that the student is incarcerated and is no longer enrolled in a public school. If the student is withdrawn and under the jurisdiction of the Juvenile Justice Department and is pursuing a diploma, the **WITHDRAWAL CODE** '4' should be used.

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### **Related Student Record Reports**

- SR073 – Date Entered 9<sup>th</sup> Grade Report
- ENR022 – School Entry Reason Report
- ENR019A – Withdrawal Reason Report
- SR057A & B – Graduate Diploma Information

### **Other Data Used**

- Cohort Withdrawal Update Application (Withdrawal Code and Diploma Type)

The graduation rate calculation uses Student Record (SR) data, which cannot be adjusted after the close of Student Record in June of every year. The Cohort Withdrawal Update application is the means by which schools can update withdrawal code data using information gained after the close of Student Record or when students are active at year end and are accounted for in the following year's FTE-1 count. Students will have a record for each year that they are enrolled at the school. Updating withdrawal records occurs in the following activities: *Dropouts to Potential Transfers, Unconfirmed Transfers to Dropouts, and Students Active Year End*. Withdrawal codes can be updated as long as there is written official documentation on file at the local level.

- Summer Graduate Collection Application

The graduation rate calculation includes students who graduate in the summer. In the Summer Graduate Application, districts are provided lists of students who were reported as 12<sup>th</sup> graders with no withdrawal code at the end of the school year and students who were reported as graduated with a Certificate of Attendance at the end of the school year. Districts provide the diploma type

and graduation date of any students on these two lists who graduated in the summer (within dates provided by the GaDOE) with a regular diploma.

### Calculation

This rate relies on the count of students in the cohort as well as the diploma type for the students in the cohort. Data from the Summer Graduate application and the Cohort Withdrawal Update application are utilized to discern the most recent withdrawal information for students in the cohort. A Graduation Rate data file is available on the Data Details tab of the portal CCRPI report. To derive the 5-year cohort rate, set the following filters:

1. Grad Rate Type (Cohort column A) = 5
2. Updated Withdrawal Code (column AI) = deselect codes 1, 2, 3, 4, D, H, J, K, N, T, V, W, X, Y, Z
  - a. The resulting count is the denominator
3. Updated Diploma Type (column AL) = G, C, B, V, W
  - a. The resulting count is the numerator

$$\text{5-Year Cohort Graduation Rate} = \frac{\text{\# of 2016 Cohort Members Who Graduated with a Regular Education Diploma in 2016 and 2017 (diploma type = G, C, B, V, W)}}{\text{\# of First Time 9th Graders in 2013 + Transfers In - Transfers Out, Emigrate or Die in 2013, 2014, 2015, 2016, and 2017}}$$

### Note Regarding Other High School Indicators

The following indicators utilize graduates as the denominator:

- **High School Indicator 9** Pathways
- **High School Indicator 10** Career Ready/Credentials
- **High School Indicator 11** College Ready
- **High School Indicator 12** Accelerated Enrollment
- **High School Indicator 13** WBL/Capstone
- **High School ETB 1** Physics
- **High School ETB 6** World Language

These CCRPI indicators utilize data uploaded to GaDOE by schools and systems through Student Record and signed-off on by Superintendents in June. It is critical that schools and systems ensure they have uploaded accurate data to SR and verified its accuracy prior to the close of Student Record. Data from other sources used for these calculations are detailed in the 2017 CCRPI Data Element Quick Reference Guide found here:

<http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Accountability/Pages/For-Educators.aspx>

For the calculation guidance for each of these indicators, refer to 2017 CCRPI High School Data Calculation Guide found here: <http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Accountability/Pages/For-Educators.aspx>