Ensuring Accurate 2019 CCRPI Data for School and District Leaders

April 23, 2019

GaDOE
Georgia Department of Education

Purpose

- Provide an overview for school and district leaders of the data sources for the 2019 CCRPI

- Illustrate how schools and systems provide data to the GaDOE

- Review and emphasize how school and district leaders can check the data they submit before the superintendent sign off of Student Record and Student Class

- Provide suggestions for improving data quality
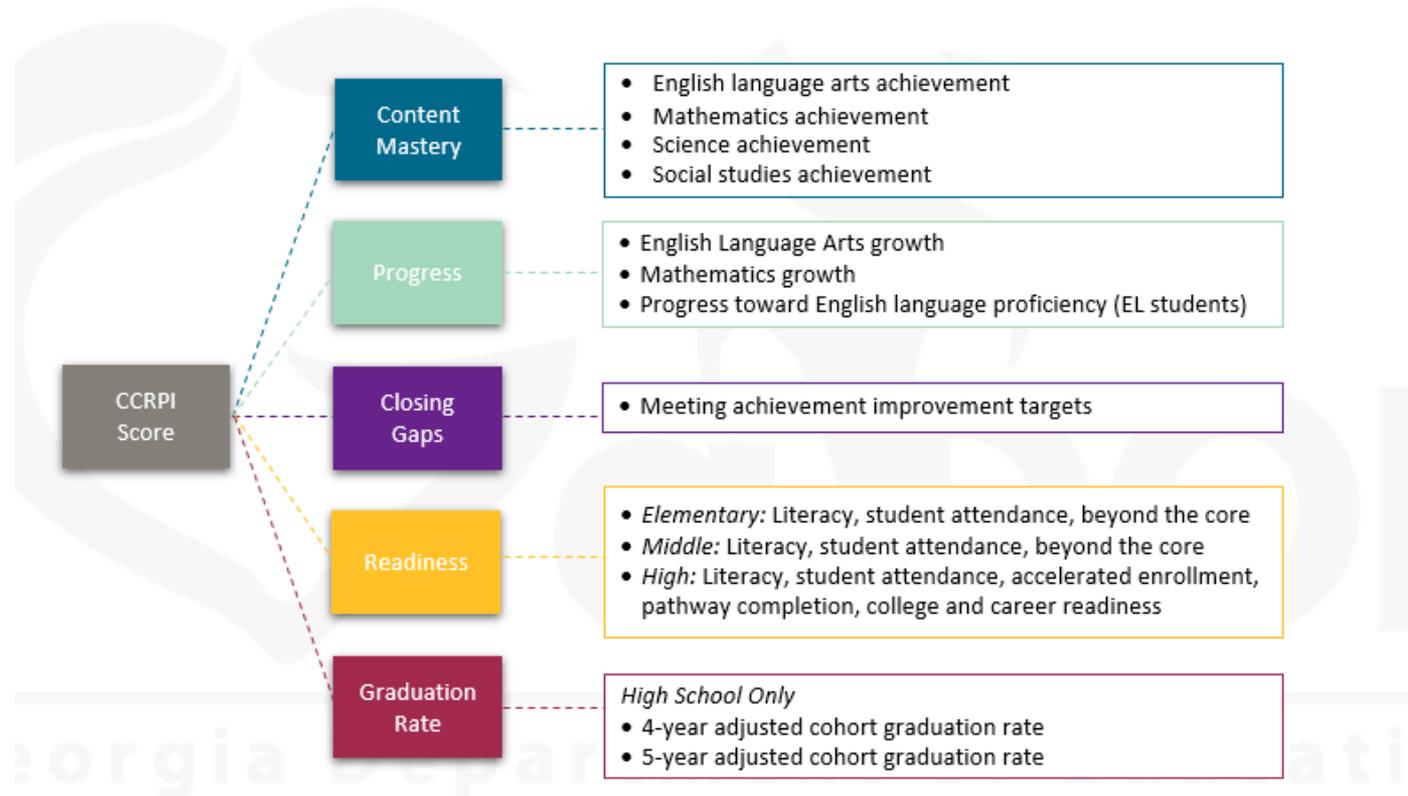
General Questions

- *What is the CCRPI?*
- *Where does the Georgia Department of Education (GaDOE) get the data?*
- *Which data sources are used for each component or indicator?*
- *What is the process for providing data?*
- *Who provides the data?*
- *What is Student Record, and how does it work?*
- *What is Student Class, and how does it work?*
- *How does GaDOE receive the data?*
- *How can I check the data?*
- *How can I improve the quality of my data?*
- *Who should I contact with questions?*

What is the CCRPI?

CCRPI

The College and Career Ready Performance Index or CCRPI is a comprehensive school improvement, accountability, and communication platform for all educational stakeholders that will promote college and career readiness for all Georgia public school students.

Content Mastery
- English language arts achievement
- Mathematics achievement
- Science achievement
- Social studies achievement

Progress
- English Language Arts growth
- Mathematics growth
- Progress toward English language proficiency (EL students)

Closing Gaps
- Meeting achievement improvement targets

Readiness
- *Elementary:* Literacy, student attendance, beyond the core
- *Middle:* Literacy, student attendance, beyond the core
- *High:* Literacy, student attendance, accelerated enrollment, pathway completion, college and career readiness

Graduation Rate
High School Only
- 4-year adjusted cohort graduation rate
- 5-year adjusted cohort graduation rate

Where does GaDOE get the data?

Data Sources

- Assessment data
- CCRPI applications
- EOPA Collection
- Free and Reduced Meal Application
- FTE – 1
- FTE Survey
- Student Class (SC)
- Student Record (SR)
- TCSG and USG data files

Which data sources are used for each component?

CCRPI Data Sources

Component	Assessment Data	CCRPI Applications	EOPA Collection	FTE-1 and/or FTE Survey	Student Record and/or Student Class and Free and Reduced Meal Application	TCSG and/or USG Files
Content Mastery	X	X		X	X	
Progress	X	X		X	X	
Closing Gaps	X	X		X	X	
Readiness	X		X	X	X	X
Graduation Rate		X			X	

Data Element Quick Reference Guide

- Excel document that lists every indicator and displays data elements used

- Available on the [CCRPI Resources for Educators](#) webpage

- [CCRPI Data Element Quick Reference Guide 04.16.19](#)

What is the process for providing data? Who provides the data?

Assessment Data

- Georgia Milestones
  - EOG
  - EOC

- GAA 2.0

- ACCESS for ELLs

- Alternate ACCESS for ELLs

CCRPI Applications

- Assessment Matching *(District)**
- Non-Participation *(District)**
- Summer Graduates *(District)**
- Cohort Withdrawal Update *(District)**

*Check the process for your district!

EOPA Application

- End of Pathway Assessment
  - Used for high school *College and Career Readiness* indicator
  - High schools can verify the data on the **Pathway Completers District Summary and Signoff Report** in the EOPA application.
  - The EOPA application opens after the end-of-year Student Class data collection has been completed and signed off, by June 11, 2019. An EOPA Eligibility Report will be available in Student Class by May 9.

FTE-1 and FTE Survey

- Accurate marking period start and end dates are critical for CCRPI reporting.

  ▶ **MARKING PERIOD DATES**
  Reminder: If a school has **Marking Period Dates** that differ from the **Marking Period Dates** reported for the district, then report the school **Marking Period Dates** on the tab specified in the FTE Data Survey.
  (NOTE: See the FTE Data Survey documentation for detailed instructions for reporting the **MARKING PERIOD DATES** for a school.)

What is Student Record (SR), and how does it work?

Student Record – What is it?

- Student Record is the single largest data collection conducted by the Georgia Department of Education (GaDOE).

- Student Record is a cumulative collection of data representing individual student data for the entire school year.

- Student Record does not include summer school data.

Student Record – What is it?

- Student Record (SR) provides a year-end, cumulative record of student program participation and various activities for the fiscal year.

- Student Record provides data used in CCRPI, federal (EDEN) reporting, program monitoring and evaluations, open records requests, Civil Rights Data Collection, Perkins reporting, Special Education reporting, SLDS, program audits, GA AWARDS, and the State Report Card.

Student Record

Eight Record Types
- ➤ System
- ➤ School
- ➤ Student
- ➤ Student Safety
- ➤ Enrollment
- ➤ Special Education
- ➤ Program
- ➤ Address

Student Record – Who is reported?

- Students who were enrolled in a Georgia public school at any point during the school year

  - The date range for 2019 Student Record is July 1st through June 18th.

  - Both active and withdrawn students are reported if the student was enrolled and attended at least one day at any point during this timeframe.

  - Each school that enrolled the student is responsible for reporting the student's information that reflects his or her enrollment at that school.

Student Record – When is it reported?

- Student Record has deadlines for different types of data.

- The deadlines are spread across the school year to eliminate last minute rush to correct data.

- Student Record has a "data cleansing" period that begins in September of each school year and ends in December.

- The official collection for the fiscal year begins in February of each year and ends on June 18th.

Student Record

Data Cleansing – Thursday, September 6, 2018 to Friday, December 14, 2018.

FY 2019 Collection –

The FY2019 Student Record Data Collection began on **Wednesday, February 6, 2019**.

Initial Transmissions:
All school systems were required to complete the initial transmission of *Student and Enrollment* data by Wednesday, February 13, 2019. The initial transmission should include a record for all students that were reported active in FTE-1 or FTE-3, or reported as withdrawn this FISCAL YEAR.

Duplicate Resolution:
The deadline for resolving duplicate records of students with the same GTID reported active in more than one school was **Wednesday April 3, 2019**.

Sign Off:

All Student Record transmissions, review of reports, and superintendent sign-off, **must be completed by Tuesday, June 18, 2019.**

Student Record

The deadlines for initial transmission of all record types are listed below.

Record Type	Initial Upload Deadline
Student	Wednesday, February 13, 2019
Enrollment	Wednesday, February 13, 2019
Special Education	Wednesday, February 20, 2019
Student Safety	Wednesday, April 3, 2019
Program	Wednesday, April 17, 2019
Address	Wednesday, April 24, 2019
System	Wednesday, April 24, 2019
School	Wednesday, April 24, 2019

Student Record – which elements are used in CCRPI?

Student – Identity and Demographic Grouping
- GTID
- System
- School
- Grade Level
- Race
- Ethnicity
- Primary Area (Special Ed)
- GAA
- Free or Reduced Meal Eligibility (Student Level)
- Free or Reduced Meal Eligibility/CEP Status (School-wide CEP or Provision II status now comes from the November Free and Reduced Price Meal data collection)

Student Record

Student – Demographic Grouping continued…

- Student Primary Language
- Date of Entry to US School
- English Learner (EL)
  - Y = yes, actively enrolled in the EL program
  - N = no, student is not in EL
  - 1 = 1st year out of EL, being monitored
  - 2 = 2nd year out of EL, being monitored
  - 3 = 3rd year out of EL, no longer monitored
  - 4 = 4th year out of EL, no longer monitored

Student Record – which elements are used in CCRPI?

Enrollment – Attendance and Graduation Data

- School Entry Code
- School Entry Date
- Withdrawal Code
- Withdrawal Date
- Days Present
- Days Absent
- Diploma Type (STUDENT)

What is Student Class, and how does it work?

Student Class – what is it?

- Student Class is the data collection of student class records. It includes all classes a student has attended for the year. Student Class opens mid-July of each fiscal year.

- Throughout the year, Student Class data are used for the student schedule portion of SLDS.

- At the end of the school year, course information is used by all program areas, as well as in CCRPI calculations.

- Student Class data are signed off in October and March after being validated against FTE. A third sign-off occurs in June and is validated against SR.

Student Class – when is it reported?

- Student Class re-opens immediately after the March sign off – your status will say "current process status (Signed off)". It could be "Data Have Errors (Signed off)" or Signed off (Signed off) or "Data is Error Free (Signed off), etc.

- Year End sign off deadline is June 11, 2019.
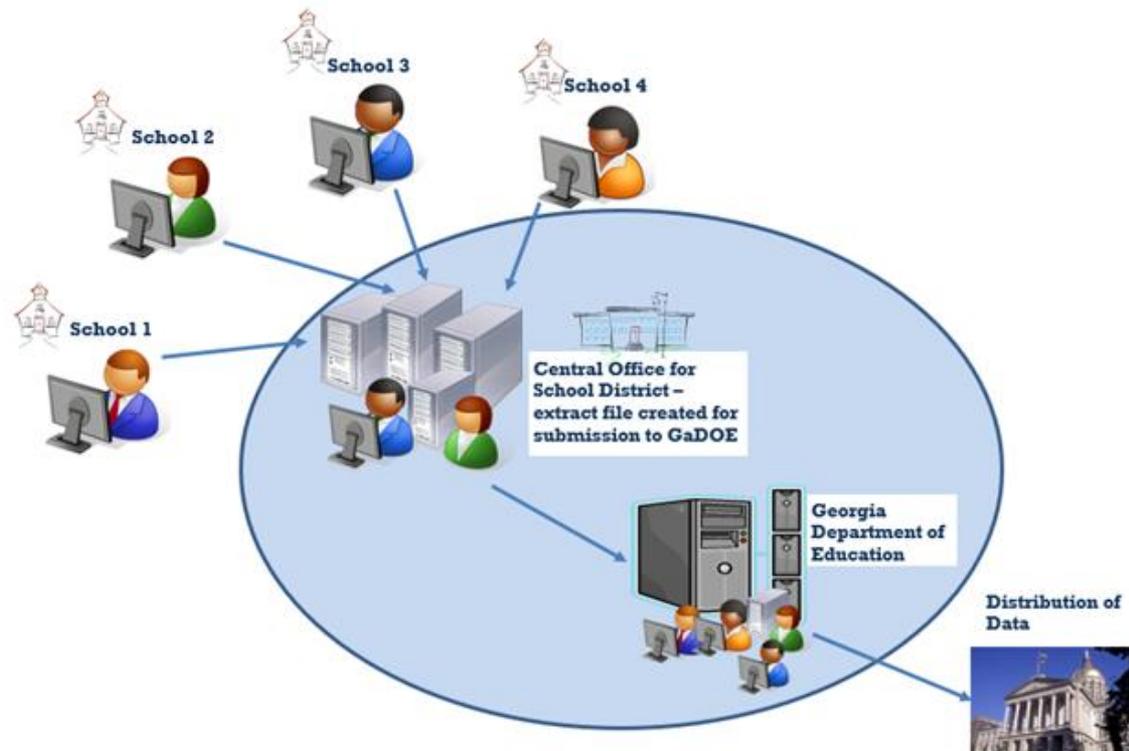
Student Class – which elements are used in CCRPI?

Course Data

- Course Credit
- Course Number
- Course Grade
- Course Teacher ID
- Credit in Lieu of Course determined by course code (a 3 in the 5th digit after the decimal, as in XX.XXXX3XX), not a data element
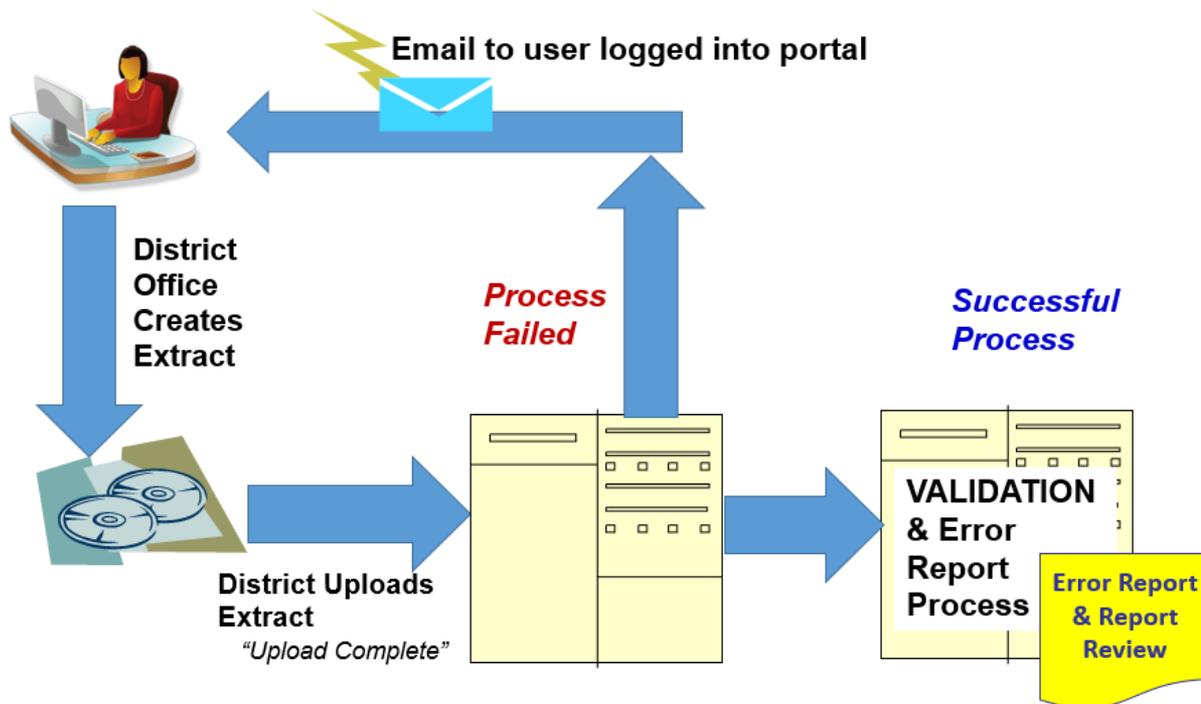
How does GaDOE receive the data?

Collection Process

Upload and Validation Process

Email to user logged into portal

District Office Creates Extract

District Uploads Extract
"Upload Complete"

Process Failed

Successful Process

VALIDATION & Error Report Process

Error Report & Report Review

How can I check the data?

Two Ways to Check CCRPI Data

- Both the Live Portal Data tool and Student Record Reports inform districts about the accuracy of data used in CCRPI reporting.

- *Live Portal Data* tool provides schools and districts with rates and information about student data that will be used in CCRPI reporting and cannot be updated after the close of Student Record and Student Class.

- *Student Record CCRPI – Related Reports* reflect the data collected in SR that are used in CCRPI.

Live Portal Data Tool

- Available in early May

- Located in the secure MyGaDOE portal within the CCRPI reports for individual schools

- Available only to principals and district personnel with CCRPI portal rights

- Check to ensure principals are provisioned early

Live Portal Data Tool
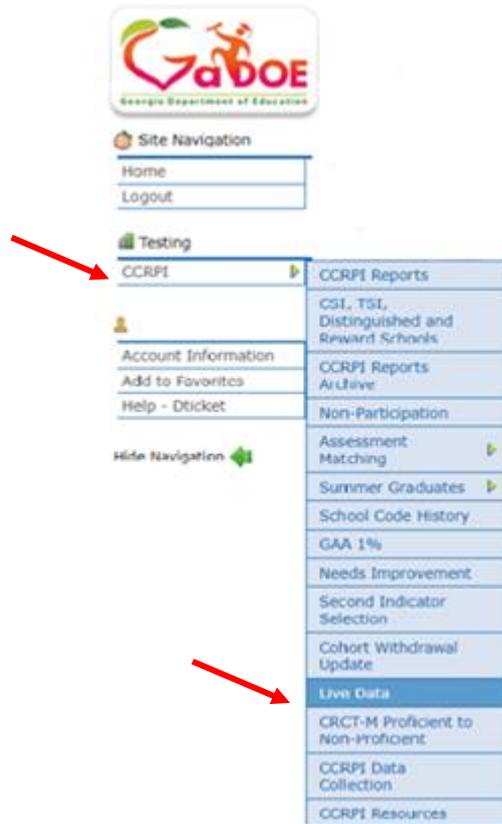
- Select Student Record (SR) data are available first
- Select Student Class (SC) data are available later
- Excellent opportunity to check key CCRPI-related data BEFORE the close of SR and SC
- Updates made in 2019 SR and 2019 SC, not in this tool!

Live Portal Data Tool

- Allows district staff and principals to
  - ✓ Ensure data submitted in Student Record and Student Class used for CCRPI are accurate
  - ✓ Check SR and SC counts against expected values
  - ✓ Check to ensure students are enrolled in correct EOC courses
  - ✓ Check to ensure students are enrolled in and receive grades in Beyond the Core courses

- Types of data available
  - o Enrollment numbers
  - o Absences
  - o Demographic data
  - o Course information – EOC, BTC

Live Portal Data Tool

- If you have CCRPI portal access, look for email with user guide and webinar link very soon

- Webinar tentatively scheduled for May 8 at 1:00 pm

- Student Record data displays first (early May)
  - Demographic data
  - Attendance data

- Student Class data displays later (May)
  - Course enrollments
  - Pathways for 12th graders

- Also in May
  - 2019 4-year cohort – for review/information only

Checking Reports

Student Record Main Menu

CCRPI Related Reports

- SR025A Special Language Programs
- SR025B Special Language Programs - Primary Language
- SR025D EL Monitored
- SR057A Graduate Diploma Information
- SR073 Date Entered Ninth Grade Report
- SR084 Student Summary Information
- ENR019A Withdrawal Reason Report
- ENR021 Student Attendance Report
- ENR022 School Entry Reason Report
- ENR023a Absences 10% or Greater by Student
- ENR024a Absences 10% or Greater by School and Grade
- SE056b Primary Area by Age (by Primary Area)
- EOPA Eligibility Report

How can I improve the quality of my data?

Hints from Data Collections

- There are reports in SR that reflect your CCRPI data. Please review all of these reports before signing off on SR.

- Also look at the SR and SC Error Reports. There are other clues that you may have inaccurate data.

- Don't ignore Warnings. Example: **W2911 - Up to 24% fewer students were marked FRL in SR than were reported in the November FRL collection**

Data Quality Reminders

Planning for the 2019 CCRPI starts now!

- Attendance (days present and days absent)
- Marking students as ED
- Marking appropriate students in all grades (K-12) as GAA
- Using the correct date first entered ninth grade
- Using accurate withdrawal codes
- Collecting proper documentation for withdrawals
- G is the only diploma type recognized for graduation rate
- Marking periods in FTE Survey

Data Quality Reminders

Enroll students in courses with correct course codes

- EOC-required courses (more information [here](#))
  - Algebra vs Coordinate Algebra and Geometry vs Analytic Geometry
  - Middle school EOC courses

- Beyond the Core courses with grades

- Accelerated Enrollment and pathway courses

- Dual Enrollment courses (particularly those that are exempt from the associated EOC)

- Work-based Learning courses

- Credit in Lieu of Enrollment course codes

Data Quality Reminders

- Investigate issues and call as soon as they arise and before windows close.

- Data are consumed immediately after applications close.

- There will be no data correction window for 2019 CCRPI.

Making a Plan for Your School or District

- Understand that obtaining quality data is a process and not an event.

- Identify the person(s) who will be responsible for collecting, entering, and maintaining student and staff data at the school and district levels.

- Create a process for reviewing reports and verifying data prior to the Student Record and Student Class sign off.

Making a Plan

- Ensure collection signoffs are completed and on time. (Note: The Student Record and Student Class signoff deadlines are the Superintendent's deadline. The school deadline should be set for an earlier date.)

- Provide ongoing staff development related to collecting and reporting data.

- Read the documentation and ask questions as needed.

Who should I contact with questions?

Resources and Guidance

- [Accountability](#) webpage

- [CCRPI Resources for Educators](#) webpage

- [CTAE](#) webpage

- [Data Collections](#) webpage

- [Financial Efficiency](#) webpage

New Resources for 2019

Resources and Guidance

- GaDOE Helpdesk (*follow your district protocol*)
- School Climate webpage
- School Counselor Information webpage
- State Funded K-8 Subjects and 9-12 Courses

CCRPI Resources in MyGaDOE Portal

New

- CCRPI application resources
- Detailed calculation guides
- User guides
- Webinar recordings
- Other resources not appropriate for public site

2019 CCRPI Calendar

Activity	Start	End
GAA Participation Application	December, 2018	January 17, 2019
Assessment Matching 1	March 5, 2019	August
Live Portal Data	Early May	Static when SR and SC close
Student Record and Student Class Close	Ongoing	June
Assessment Matching 2	August	August
Non-Participation Application	July	August
Summer Graduate Collection	Early July	Early August
Cohort Withdrawal Update	Early July	Early August
Graduation Rate Public Release	-	September
CCRPI Public Release	-	Late October

Questions

Data Collections Contacts

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GaDOE Customer Service Survey:
http://gadoe.org/surveys/AsAc-H8PBVZM