Georgia Alternate Assessment 2.0 Spring 2020
Nextera Admin Training Webinar - FAQ

Frequently Asked Questions

Question	Answer
What are the important dates for the GAA 2.0 Spring 2020 administration?	• Nextera Admin Training – 1/16 & 1/23 • Install Questar Secure Browsers – 2/14 • Pre-Admin Training – 2/18 & 2/20 • AMO Window – 3/9–4/28 • Testing Window – 3/23–5/1 • Deadline for Returning Materials to Questar – 5/11
Who do I contact for questions about administration procedures?	Call the GaDOE Assessment and Accountability Division – 1-800-634-4106 or 1-404-656-2668.
Who do I contact for questions about Nextera Admin, Nextera TDS, or distribution and collection of materials?	Questar Customer Service — Call. Click. Chat. • Call – 1-866-997-0698. • E-mail – GA@QuestarAI.com. • Chat – Chat is available through the *Help* page in Nextera Admin during regular customer support hours: 8:00 am to 5:00 pm ET, Monday through Friday (except state holidays).
If we already have the Questar Secure Browser on our computers, do we still need to download a new version?	Yes. The latest version of the Secure Browser needs to be downloaded on all devices used for TDS transcription.
Will students already be placed in Nextera at the state level or is that something that a System Test Coordinator or another role will have to complete?	Yes. GaDOE sends this information to Questar to be uploaded into Nextera Admin. Student information from the October Full-Time Equivalent (FTE) count will be used to identify the appropriate students. If a student is not listed in the file, they will need to be manually added into the Nextera Admin by a System Test Coordinator, School Test Coordinator, Building Level User, or District Level User.
Have user accounts from last year been deleted? Do the districts need to set up new Nextera Admin accounts for the 2020 administration?	Yes. All accounts, except for System Testing Coordinator accounts, have been removed from Nextera Admin for security purposes. If the System Test Coordinator account was included in the file from the state, the System Test Coordinator account will already exist in Nextera Admin. The System Test Coordinator will need to manually enter School Test Coordinator roles.

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	The Building Level User role can be added by the School Test Coordinator.
Will there be a security checklist for materials?	Yes. There is a Secure Material Checklist included with materials.
For those students who will be entered in Nextera through a file from GaDOE, will we receive materials automatically?	Yes. Initial shipments of secure test material will be based on the number of GAA 2.0 students identified during the October FTE Count. Students who are loaded in Nextera by way of the state data file will receive materials without an Additional Material Order (AMO). If needed, the System Test Coordinator will submit additional material orders.
How can we obtain a copy of the Learner Characteristics Inventory (LCI) form to complete?	The LCI form will be available from the Help tab in Nextera Admin.
Will the test examiners be able to complete the LCI online?	No. Test Examiner roles will not have access to Nextera Admin. A System Test Coordinator, School Test Coordinator, or Building Level User can enter LCI information.
Is there a school-level role that has permission to enter the LCI information into Nextera Admin?	Yes. A Building Level User or School Test Coordinator role can be assigned to enter LCI information. There can be multiple Building Level Users within one school, but only one School Test Coordinator per school.
Do I need to add Test Examiner roles to Nextera Admin so they can enter student responses in the Nextera Test Delivery System (TDS)?	No. Test Examiner accounts will not exist in Nextera Admin this year. School Test Coordinator accounts are assigned to a class in Nextera Admin. The School Test Coordinator is the role that has access to the student logins since they are assigned to the class in Nextera Admin.
Do I need usernames and passwords to enter student responses into the Nextera TDS?	Yes. Student login credentials (username and password) and access codes are still required. The School Test Coordinator is responsible for providing the student login credentials to the Test Examiner so they can enter student responses into the Nextera TDS.
Does the System Test Coordinator have access to make changes in the class?	Yes. A System Test Coordinator or School Test Coordinator can edit classes, as can District and Building Level Users.
Does the System Test Coordinator have access to all aspects of a school-level role?	Yes. A System Testing Coordinator can do everything a School Test Coordinator can.