# Student Plan of Study – Business Accounting

**Name_________________________**  **Date_________________________**  **School_________________________**

**Current Area of Interest:** Finance/Business Accounting - This PLAN OF STUDY should serve as a guide for the next four years. Courses listed in this plan are only recommended coursework and should be individualized to meet each student’s educational and career goals. All plans will meet minimum high school graduation requirements. Applicants to the University System of Georgia and the Technical College System of Georgia institutions should be advised that meeting minimum requirements will not guarantee admission. Postsecondary institutions may set additional requirements.

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>I. English/Language Arts Total 4 credits</th>
<th>II. Math Total 4 credits</th>
<th>III. Science Total 4 credits</th>
<th>IV. Social Studies Total 3 credits</th>
<th>V. Health/Personal Fitness Total 1 credit</th>
<th>VII. Possible electives in additional pathways (students should check the local course description catalog for these and other electives) Total 4 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>9th</td>
<td>1 CCGPS Core Algebra</td>
<td>1 CCGPS Pre-Calculus</td>
<td>1 CCGPS Analytic Geometry/Adv Algebra</td>
<td>1 CCGPS Accel Analytic Geometry</td>
<td>Biology or Approved Dual Enrollment Course</td>
<td>Advanced Academic Pathways Education/Language Arts, Math, Science, Social Studies Health 1 credit</td>
</tr>
<tr>
<td></td>
<td>2 CCGPS Analytic Geom</td>
<td></td>
<td></td>
<td></td>
<td>American Government/Civics or AP Government/Policies US or Approved Dual Enrollment Course</td>
<td>An advanced academic pathway may be followed in any one of the content subjects listed above. Upon graduation, students earn an advanced academic pathway when they complete the required coursework to include at least one AP or one IB or one Dual Enrollment course. An advanced academic pathway should also include at least two credits in one world language. AP, Dual Enrollment and Georgia Virtual School courses may be available.</td>
</tr>
<tr>
<td></td>
<td>3 CCGPS Accel Algebra</td>
<td></td>
<td></td>
<td></td>
<td>½ credit</td>
<td>Student may take science courses in any sequence. <strong>Students must complete two credits of the same world language for admission to University System of Georgia institutions.</strong></td>
</tr>
<tr>
<td></td>
<td>4 CCGPS Accel Algebra/Analytic Geometry</td>
<td></td>
<td></td>
<td></td>
<td>Credit Earned</td>
<td>A fine arts pathway may be followed in any one of the five areas listed above. Upon graduation, students complete a fine arts/performing arts pathway when three courses have been successfully completed in any one of the five areas. A student should consult a counselor or advisor for related coursework. AP, Dual Enrollment and Georgia Virtual School courses may be available.</td>
</tr>
<tr>
<td></td>
<td>1 credit</td>
<td></td>
<td></td>
<td></td>
<td>Credit Earned</td>
<td><strong>Legend:</strong> *Science: Approved 4th Science may be used to meet both the required science and required elective in a Career, Technical and Agricultural Education (CTAE) sequence of courses; see Fourth Science Requirements for more information. Student may take science courses in any sequence. Math: Select Math sequence 1, 2, 3, 4, based on 9th grade entry course. <strong>Students must complete two credits of the same world language for admission to University System of Georgia institutions.</strong></td>
</tr>
<tr>
<td></td>
<td>1 credit</td>
<td></td>
<td></td>
<td></td>
<td>Credit Earned</td>
<td><strong>NOTE:</strong> Local systems may offer core course in a different sequence; not all local systems offer every pathway. Students should explore all credit possibilities including Georgia’s Virtual School Program, Dual Enrollment, Advanced Placement (AP), International Baccalaureate (IB) and Work-Based Learning (WBL) to reach their educational and career goals.</td>
</tr>
</tbody>
</table>

**Sample Elective Courses:**
- Literary Types/Composition Journalism
- Oral/Written Communication Speech
- Other English Elective Courses: Calculus, AP Calculus, Math of Finance
- Other Math Elective Courses: Calculus, AP Calculus, Math of Finance
- Other Science Elective Courses: Astronomy or AP/IB Science
- Other Social Studies Elective Courses: Humanities or AP/IB Social Studies or Psychology or Sociology
- Other CTEA Elective Courses: Other CTEA electives are available to complete a related pathway

**At the end of the 11th grade, students planning to enter a University System of Georgia Institution or Technical College System of Georgia Institution should take the appropriate admissions test (SAT, ACT, Compass).**

**Legend:**

- Advanced Composition or British Literature or AP English Literature & Composition or Approved Dual Enrollment Course
- EcOn/Business/Free Enterprise or AP Micro Econ or Micro Econ or AP Macro Econ or AP Micro Econ or AP Micro Econ or Approved Dual Enrollment Course
- Principles of Accounting I or Approved Dual Enrollment Course

**Revision #4 June 2015**

**Richard Woods, Georgia’s School Superintendent**

"Educating Georgia’s Future"
SAMPLE Pathway OCCUPATIONS
See *Georgia’s HOT Careers to 2020* for more information on high-skilled, high-wage and high-demand occupations.

<table>
<thead>
<tr>
<th>Occupation Specialties</th>
<th>Entry Level of Education Needed</th>
<th>2012 Annual Wage</th>
<th>Annual Openings 2012-2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Managers</td>
<td>Bachelor Degree</td>
<td>$106,600</td>
<td>450</td>
</tr>
<tr>
<td><em>Tax Preparers</em></td>
<td>High School Diploma</td>
<td>$44,600</td>
<td>160</td>
</tr>
<tr>
<td><em>Financial Analysts</em></td>
<td>Bachelor’s Degree</td>
<td>$71,600</td>
<td>250</td>
</tr>
</tbody>
</table>

Source: Georgia Department of Labor/ONET

For more information about your education and career planning, including valuable financial aid information that includes grants and scholarships, see your school counselor.

**Current Georgia Graduation Rule**

<table>
<thead>
<tr>
<th>Coursework</th>
<th>Credits</th>
<th>Coursework</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. English/Language Arts</td>
<td>4</td>
<td>V. Health &amp; Physical Education</td>
<td>1</td>
</tr>
<tr>
<td>II. Math</td>
<td>4</td>
<td>VI. <strong>Career, Technical &amp; Agricultural Education</strong></td>
<td>3</td>
</tr>
<tr>
<td>III. *Science</td>
<td>4</td>
<td>and/or *<strong>World Languages, and/or Fine Arts</strong></td>
<td>4</td>
</tr>
<tr>
<td>IV. Social Studies</td>
<td>3</td>
<td>VII. Electives</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>23</strong></td>
<td></td>
</tr>
</tbody>
</table>

*Selected 4th Science* courses may be used to meet both the required science and required elective in a CTAE sequence of courses.

**Students must complete three credits to complete a CTAE pathway and take the end of pathway assessment.**

**Students must complete two credits of the same world language for admission to Georgia Board of Regents colleges/universities.**

**Current graduation requirements should be met in all content areas.**

**NOTE:** This plan represents minimum graduation requirements. Local systems may require additional coursework.

**Postsecondary Transition:**

- Students who will continue their education in a Program of Study at one of the University System of Georgia institutions should prepare to take the ACT or SAT for admissions. Tests for admissions may vary from institution to institution. Contact the selected institution for specific testing information. Additional admissions information can be found at Staying On Course. ([www.usg.edu/student_affairs/documents/Staying_on_Course.pdf](http://www.usg.edu/student_affairs/documents/Staying_on_Course.pdf])
- Students who will continue their education in a Program of Study at one of the Technical College System of Georgia institutions should prepare to take the COMPASS test for admissions.
- Students who will continue their education and training in the US Military should take the ASVAB assessment.
- Students should utilize electronic college and career databases to select the most appropriate postsecondary opportunities to match their selected career field, including registered apprenticeships.
- Georgia’s dual-credit programs have been combined into one program entitled Move on When Ready, in which high school students may earn their high school course credits while taking college courses.

**Possible Student Pathway Credentialing Opportunities:**

Students completing a pathway are eligible to take a Credentialing/End of Pathway Assessment (EOPA) upon successful completion of the three required courses in the pathway. For specific assessment information, refer to [http://www.gadoe.org/Curriculum-Instruction-and-Assessment/CTAE/Pages/CTAE-Georgia-Assessments.aspx](http://www.gadoe.org/Curriculum-Instruction-and-Assessment/CTAE/Pages/CTAE-Georgia-Assessments.aspx)

**Business Accounting**

Business Accounting applies principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction. Additionally, people in this field are involved in strategic planning and financial literacy, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources.

The business accounting field requires the ability to communicate with stockholders or other investors to provide information or to raise capital and to develop or analyze information to assess the current or future financial status of firms. Business accountants need to establish and maintain relationships with individual or business customers or provide assistance with problems these customers may encounter and be able to establish procedures for custody or control of assets, records, loan collateral, or securities to ensure safekeeping.

Other tasks include evaluating financial reporting systems, accounting or collection procedures, or investment activities and make recommendations for changes to procedures, operating systems, budgets, or other financial control functions. At times there may be a need to evaluate networks within communities to find and attract new business, oversee the flow of cash or financial instruments, plan, direct, and coordinate risk and insurance programs of establishments to control risks and losses, and prepare financial or regulatory reports required by laws, regulations, or boards of directors.

**Other Related Finance Occupations:**
- Agents and Business Managers
- Appraisers
- Budget Analysts
- Claims Adjusters
- Credit Counselors
- *ONET Online*