

SMART Goal: In order to increase graduation rates and decrease dropout rates, absences for targeted students in 2013-2014 will decrease by 50% over a baseline of absences for 2012-2013 for those same students.

Action Plan Template

Interim Target	Task(s)—what you need to do	Success Criteria	Time Frame	Resources
<p>Decrease absences for targeted students by 50% for the first quarter of 2013-2014 as compared to the baseline of the first quarter of 2012-2013.</p>	<ul style="list-style-type: none"> • Provide PL for teachers during pre-planning (July 25-31, 2013) on specific ways to “invite” students to attend • Provide list of targeted students, along with their individual attendance goals, to appropriate teachers and staff by the first day of school • Post list of targeted students in restricted staff area and ask all staff to commit to providing encouragement to students they know • Meet with each targeted student the first week of school to set attendance goal 	<p>Eighty percent of all targeted students will have 50% fewer absences the first quarter of 2013-2104 than they did the first quarter of the previous year.</p>	<p>August 1, 2013 to October 11, 2013</p>	<ul style="list-style-type: none"> • 2012-2013 first quarter attendance data for each individual targeted student • 2013-2014 first quarter attendance data for each individual targeted student • PL for teachers on “inviting” students to attend • List of teachers/staff designated to meet with students to set attendance goals.