


September 4, 2019

MEMORANDUM

To: District Homeless Liaisons

From: Craig Geers 
Associate Superintendent, Federal Programs

Subject: 2018-2019 Local Educational Agency Survey of Homeless Children and Youth Data Collection

The Georgia Department of Education (GaDOE) has an annual requirement to collect the number of homeless students enrolled and the educational support services provided by local educational agencies (LEAs). All LEAs, regardless of receiving McKinney-Vento funds or not, are required to submit this report. The data collection form is in the GaDOE's consolidated application website.

The LEA, typically the homeless liaison, is required to collect the required data, verify that the information is correct, and complete the survey. Each LEA superintendent assures the accuracy of these data by making the final submission to the GaDOE through the consolidated application approval process. Records supporting the requested data submitted in this survey must be maintained at the local level for five years or until any pending program audits are settled following the five-year period.

The data collection form is available online by accessing the 2019 consolidated application. Instructions are attached to this memo to assist in the survey completion. The deadline for survey completion is Friday, October 4, 2019.

Thank you for your continued leadership in ensuring the educational success of Georgia's homeless children and youth. For additional information, please contact Erica Glenn, Homeless Education Program Consultant at (404) 295-4705 or eglenn@doe.k12.ga.us.

CG:eg

Attachments

cc: LEA Title I Coordinators
File Copy

